Purpose
This document explains the steps for requesting the Saskatchewan Section 29 provincial sales tax (PST) holdback.

1. What is Section 29?
Companies completing work for Husky in Saskatchewan (supplying materials or services that are on real property) are required to be PST-registered in that province. Real property includes land or buildings or property that are permanently attached to land or buildings. The materials provided and/or services performed on real property are subject to the province’s Section 29 PST holdback (6%). For Husky to release the holdback amount, suppliers must submit a clearance letter from the Government of Saskatchewan along with the purchase invoice.

2. What are the steps for requesting the Section 29 PST 6% holdback?
   1. Determine if Section 29 applies to the purchase order (PO).
      a. Select the paperclip icon in Cortex Workbench to open the PDF copy of the PO.
      b. Locate the Section 29 information on the first page under the IMPORTANT heading.
c. Carefully read the IMPORTANT information to confirm Section 29 is applicable to the PO.

2. If Section 29 applies, obtain your clearance letter from the Government of Saskatchewan.
   
   a. If you have a letter, confirm the service dates on the letter are within the service dates on the invoice. If not, request a new one.

   ![Clearance Letter Image]

   b. To request a letter, contact Saskatchewan Finance through its website.

3. Send the clearance letter to Vendor.Relations@huskyenergy.com.